



GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood
Clerk & Responsible Financial Officer

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NOTICE IS HEREBY GIVEN THAT MEMBERS ARE SUMMONED to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held at South Green Memorial Hall, Southend Road, Billericay, on **Wednesday 4th February 2026** starting at **7:00 pm** for the purpose of conducting the following business:

Dated: **28th January 2026**

Signed,

M Linwood

Mrs M Linwood, Clerk & RFO to the Council

AGENDA

- 1) **Apologies**
To receive apologies for absence.
- 2) **Declarations of Interests & Register of Members Interests**
Members to declare any interest with regard to items on the agenda and to comply with the requirements of the legislation.
- 3) **Minutes**
To receive and consider the Minutes of Wednesday 7th January 2026, to be amended if inaccurate and signed by the Chair as true records of the meetings.
- 4) **Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made**
- 5) **Finance**
 - a) To approve payments:

Month	Cheque No	Payee	Description	Amount
February	Bank charge	Santander	Business account bank charge	£9.99
February	Standing Order	Mrs M Linwood	Clerk salary January 2026	£830.53
February	Standing Order	Mrs M Linwood	Clerk reimbursement for EE data connection for CCTV. (Jan – Feb 2026)	£18.48
February		Mrs M Linwood	HMRC PAYE & NI Month 9 2025-26	£62.13
February		South Green Memorial Hall	Hall hire – January Village Council meeting	£59.13
			Total	£980.26

6) Planning

Members are asked to consider the following planning applications:

Planning App. Ref	Address	Planning Request
25/01613/FULL	TESCO Express, 1 - 2 Grange Parade, Billericay	Erection of a single storey rear extension following removal of existing container & garage.
25/01685/FULL	Langhams Kennel Lane, Great Burstead	Demolition of existing dwelling and garages and erection of 3no. detached dwelling houses
26/00017/FULL	27 Crays View Billericay CM12 9QX	Single story side extension. Remove existing conservatory and replace with new external walls, roof, windows and doors over existing external half walls
25/01584/FULL	Land To The Rear Of 41 To 65 Potash Road Billericay	Demolition of two dwellinghouses at Nos. 41 and 65 Potash Road including ancillary buildings on land to the rear and erection of 133 dwellings, together with an open pavilion structure for community use, pump house, car parking, landscaping, surface water drainage basins and associated works.
26/00041/FULL	14A St Agnes Road Billericay Essex CM12 9UR	Construct outbuilding in the rear garden, for use ancillary to the main dwelling

7) Local Council Elections 2026

To provide any response on the letters sent by the Village Council to the Secretary of State, MP for Basildon and Billericay and Borough Councillors, regarding the proposed cancellation of the 2026 elections.

8) Grange Road Shopping Parade

To receive any further information available on repairs to the car park road surface, and replacement of the damaged pavement safety bollards along this stretch of road.

9) New Bench – Hickstars Lane / Grange Road

To receive an update on the proposal for the Village Council to install a new bench.

10) Training

To receive any training requests from the latest training calendar from the EALC.

11) Social Media

To receive an update from Cllr. Crowe on the Village Council's social media accounts and consider future posts for Facebook and Instagram.

12) Date of the next meetings

4th March 2026

13) Close of Meeting