



GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood
Clerk & Responsible Financial Officer

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NOTICE IS HEREBY GIVEN THAT MEMBERS ARE SUMMONED to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held at South Green Memorial Hall, Southend Road, Billericay, on **Wednesday 1st July 2026** at 7pm, for the purpose of conducting the following business:

Dated: **24th June 2026**

Signed,

M Linwood

Mrs M Linwood, Clerk & RFO to the Council

AGENDA

- 1) **Apologies**
To receive apologies for absence.
- 2) **Declarations of Interests**
Members to declare any interest with regard to items on the agenda and to comply with the requirements of the legislation.
- 3) **Minutes**
To receive and consider the Minutes of Wednesday 3rd June 2026, to be amended if inaccurate and signed by the Chair as true records of the meetings.
- 4) **Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made**
- 5) **Finance**
 - a) To approve payments:

Month	Cheque No	Payee	Description	Amount
July	Bank charge	Santander	Business account bank charge	£9.99
July	Standing Order	Mrs M Linwood	Clerk salary June 2026	£830.53
July	Standing Order	Mrs M Linwood	Clerk reimbursement for EE data connection for CCTV. (June – July 2026)	£18.48
June		South Green Memorial Hall	May meeting hall hire	£59.13
			Total:	£918.13

6) Planning

Members are asked to consider the following planning applications:

Planning App. Ref	Address	Planning Request
26/00296/OUT	Land North And South Of Dunton Road, Laindon	Outline planning application for: up to 1,100 residential dwellings (Class C2 and C3), business, retail, leisure and sports uses (Class E); primary school (Class F1); community uses (Class F2); hot food takeaway (Sui Generis), open space; vehicular accesses; associated infrastructure, groundworks and engineering operations; with all matters reserved except for access to the site
26/00430/FULL	3 The Oaks Billericay Essex CM11 2RP	Retrospective erection of a rear pergola extension, raised platform and privacy screening
26/00580/FULL	South Green County Infant School, Ganel's Road Billericay	Retrospective planning application for installed package lockers
26/00609/LDCE	4 The Hoe Billericay CM12 9XB	To establish the lawfulness of the existing patio no more than 300mm above finished ground level.
26/00603/FULL	29 Burstead Drive Billericay Essex CM11 2QP	Single storey side and rear extension
26/00617/FULL	2 Linkdale, CM12 9QW	First floor rear extension
26/00652/FULL	66 Noak Hill Road, Great Burstead	Single storey rear extension
26/00645/FULL	88 Grange Road CM11 2RL	Extend current loft room with rear dormer, front roof lights, single storey rear extension/alterations with new mono pitched roof, conversion of garage/store to new storage, utility room and construction of new front open porch

7) Annual Audit 2025-26 Internal Report

To receive the 2025-26 report from the internal audit carried out by Heelis and Lodge.
To consider appointing Heelis & Lodge as internal auditor for the 2026-27 annual audit.

8) Annual Governance and Accountability Audit – 2025-26

To confirm all the necessary documents have been sent to PKF Littlejohn ahead of the deadline of 1st July 2026 for the final stage of the Village Council annual audit.

9) EALC Representation

Enquire if any Member would be able to become a representative on behalf of the Basildon Local Councils at the EALC meetings.

10) Best Kept Garden Competition

To continue to discuss the arrangements for the competition to take place in June 2027.

11) Historical stones/markers in South Green

To receive a quote for work to restore the stones.

12) Improvement the Youth Shelter

To receive a quote to have the Youth Shelter repainted.

13) Improvements to Childrens Play Equipment

To continue to discuss what improvements can be made at the existing play areas – Passingham Park and Langham Park

14) Allotment Plots – Oak View Development

To receive an feedback on the meeting with David Wilson Homes regarding the Village Council taking on management of 6 allotment plots on the new Oak View housing development

15) Transport Engagement Meeting

To receive feedback on this meeting from Cllr Thomas.

16) Grange Road Shopping Parade

To receive any further information available on repairs to the car park road surface, and replacement of the damaged pavement safety bollards along this stretch of road.

17) Compacting Bin – South Green

To receive an update on the recent problems due to the building works at Munckins Nursery.

18) Association of Basildon Local Councils – AGM

A reminder that this meeting will take place on Thursday 23rd July 2026 at The Chantry Centre, Billericay, and all Members are welcome to attend.

19) Training

To receive any training requests

20) Social Media

To receive an update from Cllr. Crowe on the Village Council's social media accounts and consider future posts for Facebook and Instagram.

21) Date of the next meeting

2nd September 2026

Please note there is no meeting scheduled in August due to the summer recess

22) Close of Meeting