



GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood
Clerk & Responsible Financial Officer

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NOTICE IS HEREBY GIVEN THAT YOU ARE INVITED to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held at South Green Memorial Hall, Southend Road, Billericay, on **Wednesday 7th February 2024** starting at **8:00 pm** for the purpose of conducting the following business:

Dated: **31st January 2024**

Signed,

M Linwood

Mrs M Linwood, Clerk & RFO to the Council

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Declarations of Interests & Register of Members Interests**
Members to declare any interest with regard to items on the agenda and to comply with the requirements of the legislation.
3. **Minutes**
To receive and consider the Minutes of 3rd January 2024.
4. **Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made**
5. **Society of Local Council Clerks Membership**
To approve the renewal of the annual membership for 2024.
6. **Finance**
To approve payments:

Month	Cheque No	Payee	Description	Amount
February	Standing Order	Mrs M Linwood	Clerk salary January 2024	£766.22
February	Standing Order	Mrs M Linwood	Clerk reimbursement for EE data connection for CCTV. (11 Jan – 10 Feb 2024)	£16.10
February		EDF	Electricity bill for festive lighting 2023	£160.76
February		SLCC	Annual membership fee Feb 2024 – Jan 2025	£148.00
			Total	£1091.08

7. Planning Applications

Members are asked to consider the following planning applications:

Planning App. Ref	Address	Planning Request
23/01554/FULL	7 Margeth Road Billericay Essex CM12 9UT	Front hip to gable roof alteration, conversion and alterations of existing garage to habitable space and erection of single storey side and rear extension -
24/00038/FULL	13 Mill Road Billericay Essex CM11 2SF	Single storey rear extension
24/00005/FULL	5 St Agnes Road Billericay Essex CM12 9UR	First floor rear extension, alteration to fenestration (including Juliet balcony) and insertion of rooflights
24/00027/FULL	One Stop 12 Grange Parade Grange Road Billericay	Change of use from Newsagent to Take away pizza shop and installation of extraction flue
24/00004/OUT	Land South Of London Road Billericay Essex	Hybrid planning application comprising detailed planning permission for a new food store (Use Class E) with access, car parking, landscaping and other associated works; and outline planning permission (all matters reserved except means of access) for the erection of up to 130 dwellings (Use Class C3) (including market, affordable and self-build/custom build dwellings) with access, parking, public open space and associated landscaping and infrastructure works.

8. Housing Developments within and surrounding the parish of Great Burstead and South Green.

To discuss the multiple housing developments both proposed and approved within and surrounding the parish.

9. Local Government Boundary Commission Consultation

To discuss any comments Members may have on the draft recommendations.

10. Naming of 5 Roads on the Southend Road Development

To discuss the opportunity to be involved in the naming of 5 roads on the Southend Road Development.

11. Parish Council Elections 5th May 2024

To note Parish Council elections will take place on 5th May 2024 and to advise of a briefing session available for candidates.

12. Family Fun Day 2024

To set the date for the annual family fun day organised by the Village Council.

13. Great Burstead Cemetery Theft Awareness Notice

To receive the quote from Basildon Council regarding for the installation of a theft awareness sign at the entrance of the car park.

14. Placement of Bollards around the Parking Bay at South Green Parade of Shops - Tesco to Tylers Estates

To receive an update if received on the project of installing bollards on the pavement to stop vehicles mounting the kerb and obstructing the pavement.

15. Road safety – Hickstars Lane service road

To discuss ideas to improve road safety following reports of vehicles speeding along this stretch of road.

16. South Green Recycling Point Removal

To receive an update on the results, if received, of the public consultation on the use of the recycling point.

17. Defibrillator Government Grant

To receive an update the arrangements to install a defibrillator at the South Green shopping parade.

18. Proposed Closure of Billericay Police Station

To receive any further information on the proposed closure of Billericay Police Station following the Village Council's letter to Essex Police opposing the closure.

19. Councillor Vacancy

To consider any applications received for the casual vacancy of Councillor to be filled by co-option, or continue to advertise the vacancy.

20. Training

To receive any training requests from the latest training calendar from the EALC.

21. Social Media

To receive an update from Cllr. Crowe on the Village Council's social media accounts on Twitter and Instagram and consider future posts.

22. Date of the next meetings –

6th March 2024, 3rd April 2024, 1st May 2024, 5th June 2024, 3rd July 2024, 4th September 2024, 2nd October 2024, 6th November 2024, 4th December 2024.

23. Close of Meeting