



GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood
Clerk & Responsible Financial Officer

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NOTICE IS HEREBY GIVEN THAT THE PUBLIC ARE INVITED to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held at South Green Memorial Hall, Southend Road, Billericay, on **Wednesday 4th December 2024** starting at **7:00 pm** for the purpose of conducting the following business:

Dated: 27th November 2024

Signed,

M Linwood

Mrs M Linwood, Clerk & RFO to the Council

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interests & Register of Members Interests

Members to declare any interest with regard to items on the agenda and to comply with the requirements of the legislation.

3. Minutes

To receive and consider the Minutes of Wednesday 6th November 2024, to be amended if inaccurate and signed by the Chair as true records of the meetings.

4. Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made

5. Councillor Vacancies

To consider any applications received for the Councillor vacancy to be filled by co-option.

6. Finance

To approve payments:

Month	Cheque No	Payee	Description	Amount
Dec	Standing Order	Mrs M Linwood	Clerk salary November 2024	£804.44
Dec	Standing Order	Mrs M Linwood	Clerk reimbursement for EE data connection for CCTV. (12 October to 11 November 2024)	£17.38
Dec		DPJ Electrical Ltd	CCTV outage callout – 30 September 2024	£234.00
Dec		Mrs M Linwood	Clerk expenses: Stamps	£13.20
Dec		Southwood Court/First Port	Residents Association Christmas Celebration Donation	£200
Dec		Allington Court	Resident Association Christmas Celebration Donation	£200
Dec		At Last Events	Christmas Lights 2024 – 50% Balance Invoice	£2310

Dec		South Green Memorial Hall	Hall hire–Village Council Meetings June –Nov 2024	£338.28
Dec		Billericay Nurseries	Flower bed watering and maintenance	£576.00
			TOTAL	£4693.30

7. Draft Budget 2025/26

To receive and consider the draft budget and estimates for 2025/26

8. Precept 2025/26

To discuss and approve the precept setting 2025/26

Clerk to sign and return the precept demand to Basildon Borough Council by 30th December 2024.

9. Planning Applications

Members are asked to consider the following planning applications:

Planning App. Ref	Address	Planning Request
24/01272/FULL	9 Noak Hill Close Billericay Essex CM12 9UZ	Proposed porch to front, part single and part two storey rear extension, partial garage conversion and alterations to elevations
24/01265/FULL	101 Grange Road Billericay Essex CM11 2RL	Loft conversion incorporating raised ridge height, hip to gable roof conversion, 2nos rear bonnet dormers, front and rear roof lights, single storey front extension with front entrance porch, new gables to existing front projecting hipped roofs, single storey rear extension and alterations to fenestration.
24/01278/FULL	47 Ganel Road Billericay Essex CM11 2TG	Single storey side extension -
24/01319/FULL	34 Mill Road Billericay Essex CM11 2SF	Existing front and rear dormers to be extended, single storey rear extension and alterations to elevations -
24/01323/FULL	13 Copperfield Billericay Essex CM11 2SB	Single storey front infill extension -
24/01324/FULL	7 The Oaks Billericay Essex CM11 2RP	Demolish existing rear conservatory structure and replace with new single storey rear extension -
24/01337/FULL	49 Grange Road Billericay Essex CM11 2RG	Part single and part two storey rear extension, single storey front extension and alterations to elevations -

10. Parking Amendment Order – Tyrrells Road & The Redinge

To note the Parking Amendment Order issued by Essex County Council to introduce ‘No Waiting at Any Time’ on the following lengths of roads:

Tyrrells Road - Northwest side – from a point 15 m northeast of its junction with The Redinge southwestwards for 35 m.

The Redinge - Both sides – from its junction with Tyrells Road north-westwards for 15 m.

11. Local Plan Regulation 18 Consultation

To discuss the Village Council’s response to the Local Plan Consultation.

The consultation period for the first draft of the Local Plan runs from 18 November 2024 to 12 January 2025.

Everyone is encouraged to take part. Responses can be submitted:

- Online through the consultation portal <https://basildonlocalplan.commonplace.is/>.

- Email comments to localplan@basildon.gov.uk

- Write to: Local Plan consultation, Basildon Borough Council, The Basildon Centre, St.Martins Square, Basildon, Essex SS14 1DL.

12. Closure of South Green Doctors Surgery

- a) To share with Members the letter sent to MP Richard Holden, Burstead Ward Borough Cllrs and Basildon Planning Department regarding the proposed closure.
- b) To provide information on the Patient Engagement Meeting on 21st November 2024 and any further updates since then.

13. Enabling remote attendance and proxy voting at local authority meetings consultation

To advise Members of the government consultation which is open until 24th December 2024 and consider the Village Council's response.

14. Christmas Lights 2024

To confirm the installation and lighting of the festive lights on the Village Green, South Green and the Great Burstead Village Sign

15. Christmas Food Donations

To receive an update from Cllr Crowe regarding the proposal to give Christmas food donations to families in need in the community.

16. Family Fun Day / Great Burstead Church Fete 2025

To discuss the dates proposed by the Church of 21st June or 5th July 20by for a joint event next summer.

17. Training

To receive any training requests from the latest training calendar from the EALC.

18. Social Media

To receive an update from Cllr. Crowe on the Village Council's social media accounts on Twitter and Instagram and Facebook and consider future posts.

19. Date of the next meetings

To confirm the meeting arrangements for January 2025
5th February 2025, 5th March 2025, 2nd April 2025

20. Close of Meeting