



## GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood  
Clerk & Responsible Financial Officer

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**NOTICE IS HEREBY GIVEN THAT MEMBERS ARE SUMMONED** to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held at South Green Memorial Hall, Southend Road, on **Wednesday 2<sup>nd</sup> April 2025** starting at **7:00 pm** for the purpose of conducting the following business:

Dated: 26<sup>th</sup> March 2025

Signed,

*M Linwood*

Mrs M Linwood, Clerk & RFO to the Council

### AGENDA

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interests**

Members to declare any interest with regard to items on the agenda and to comply with the requirements of the legislation.

**3. Minutes**

To receive and consider the Minutes of Wednesday 5<sup>th</sup> March 2025, to be amended if inaccurate and signed by the Chair as true records of the meetings.

**4. Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made**

**5. Finance**

To approve payments:

Month	Payment type	Payee	Description	Amount
April	Standing Order	Mrs M Linwood	Clerk salary March 2025	<b>£804.44</b>
April	Standing Order	Mrs M Linwood	Clerk reimbursement for EE data connection for CCTV. (12 March to 11 April 2025)	<b>£17.38</b>
April	Cheque	South Green Memorial Hall	Hall hire costs – February – March 2025	<b>£115.50</b>
April	Cheque	DPJ Electrical Services	Completion of electrical work for installation of defibrillator cabinet	<b>£270.00</b>
April	Cheque	Mrs M Linwood	Clerk expenses – Cllr gift	<b>£30.00</b>
April	Cheque	Mrs M Linwood	Clerk expenses – Stamps	<b>£13.20</b>
April	Cheque	Mrs M Linwood	Home working allowance Q4 – Jan, Feb, Mar 2025	<b>£200.00</b>

April	Cheque	Mrs M Linwood	Clerk expenses: HMRC Employer PAYE & National Insurance 2024-25	<b>£33.81</b>
			<b>Total</b>	<b>£1484.33</b>

**6. Councillor Vacancies**

To consider any applications received for the Councillor vacancy to be filled by co-option.

**7. Planning Applications**

Members are asked to consider the following planning application:

Planning App. Ref	Address	Planning Request
25/00187/FULL	8 Mill Road Billericay	Single storey rear extension
24/00980/OUT	Land South Of, London Road, Billericay	Demolition of existing buildings; Outline planning permission (all matters reserved except means of access) for the erection of up to 130 dwellings (Use Class C3) (including market and affordable dwellings) with access, parking, public open space and associated landscaping and infrastructure works
25/00217/FULL	16 Windmill Heights Billericay Essex CM12 9QY	Proposed front dormer
25/00153/FULL	1 Post Meadow Billericay Essex CM11 2SE	Retrospective application for the installation of 'Air Source Heat Pump' to first floor side elevation

**8. Village Council Meeting with MP Richard Holden**

To confirm the arrangements of the meeting.

**9. Open Consultation Greater Essex Devolution -**

This consultation seeks views on a proposal to form a Mayoral Combined County Authority for the local government areas of Essex County Council, Thurrock Council and Southend-on-Sea City Council.

It is open for comments until 13<sup>th</sup> April 2025.

**10. Closure of Santander Bank in the High Street**

To note and consider the future plans.

**11. Basildon Borough Council Liaison Meeting**

To receive feedback from Cllr Dear who attended the meeting on 5<sup>th</sup> March 2025.

**12. South Green Shopping Parade Car Park**

To receive an update on the requests to make repairs to car park

- a) Damaged bollards
- b) Resurfacing of car park outside Day Lewis Pharmacy to Pizza outlet.

**13. Additional car parking at South Green Shopping parade**

To discuss ideas on creating more parking for the shopping parade.

**14. Compactor Bin – Grange Road**

To receive an update on the repair/replacement of the damaged to the compactor bin.

**15. Benches at Kennel Lane/Selworthy Close**

To consider whether to replace the recently removed dilapidated benches.

**16. Village Council/St Mary Magdalene Church Fete Saturday 5th July, 2025**

To provide an update on the plans for the event.

**17. Greensward opposite Stockwell Close**

To consider investigating the cost and feasibility of planters or trees on the greensward opposite Stockwell Close to stop inconsiderate parking.

**18. South Green Memorial Hall – VE Day Anniversary Celebration – 5<sup>th</sup> May – 10:30am – 2:30pm**

To consider the possibility of having a Village Council stall at the event.

**19. Training**

To receive any training requests from the latest training calendar from the EALC.

**20. Social Media**

To receive an update from Cllr. Crowe on the Village Council's social media accounts on Twitter and Instagram and Facebook and consider future posts.

**21. Date of the next meetings**

7<sup>th</sup> May, 4<sup>th</sup> June, 2<sup>nd</sup> July, 3<sup>rd</sup> September, 1<sup>st</sup> October, 5<sup>th</sup> November, 3<sup>rd</sup> December 2025.

**22. Close of Meeting**