



GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood
Clerk & Responsible Financial Officer

clerk@greatbursteadsouthgreen-vc.gov.uk
01268 712866

NOTICE IS HEREBY GIVEN THAT MEMBERS ARE SUMMONED to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held at South Green Memorial Hall, Southend Road, on **Wednesday 5th February 2025** starting at **7:00 pm** for the purpose of conducting the following business:

Dated: 29th January 2025

Signed,

M Linwood

Mrs M Linwood, Clerk & RFO to the Council

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interests

Members to declare any interest with regard to items on the agenda and to comply with the requirements of the legislation.

3. Minutes

To receive and consider the Minutes of Wednesday 8th January 2025, to be amended if inaccurate and signed by the Chair as true records of the meetings.

4. Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made

5. Finance

To approve payments:

Month	Cheque No	Payee	Description	Amount
Feb	Standing Order	Mrs M Linwood	Clerk salary January 2025	£804.44
Feb	Standing Order	Mrs M Linwood	Clerk reimbursement for EE data connection for CCTV. (12 December 2024 – 11 January 2025)	£17.38
Feb		DPJ	Check equipment due to outage and re set router	£234.00
			Total	£1055.82

6. Councillor Vacancies

To consider any applications received for the Councillor vacancy to be filled by co-option.

7. Planning Applications

Members are asked to consider the following planning applications:

Planning App. Ref	Address	Planning Request
24/01470/LBBAS	19 Outwood Common Road Billericay	Restoration of building, insulation to external walls, replacement windows and doors, blocking of ground floor rear elevation window, installation of cast iron black metal rainwater goods. -
24/01003/FULL	21 Bell Hill Close Billericay Essex CM12 9FS	Installation of boundary treatment (2.1m high rear fence) (Retrospective).
25/00072/FULL	43 Church Street Billericay Essex CM11 2SX	Erection of outbuilding to rear garden
25/00075/FULL	10 The Hoe Billericay Essex CM12 9XB	Single storey rear extension -

8. South Green Shopping Parade Car Park

To discuss what can be done about the state of disrepair of the car park

- a) Parking bays and road surface
- b) Damaged bollard

9. Additional car parking at South Green Shopping parade

To discuss ideas on creating more parking for the shopping parade.

10. Compactor Bin – Grange Road

To advise of the damage to the compactor bin that occurred on 27th January 2025 and update on the repair/replacement.

11. Love Your Bus Essex Highways Grant Funding

To advise Members of the grant funding opportunity and discuss if the Village Council would be eligible to apply.

12. Great Burstead Cemetery – Theft awareness signs

To advise that as there are already warning signs in place, no further signage will be installed at the cemetery.

13. Village Council/St Mary Magdalene Church Fete Saturday 5th July, 2025

To provide an update on the plans for the event.

14. Community Open Day - 22 March 2025

To consider having an information stall at the Community Open Day taking place on 22 March 2025 at The Chanty Centre, Billericay.

15. Training

To receive any training requests from the latest training calendar from the EALC.

16. Social Media

To receive an update from Cllr. Crowe on the Village Council's social media accounts on Twitter and Instagram and Facebook and consider future posts.

17. Date of the next meetings

5th February 2025, 5th March 2025, 2nd April 2025

18. Close of Meeting