



## GREAT BURSTEAD AND SOUTH GREEN VILLAGE COUNCIL

Mrs Mylène Linwood  
Clerk & Responsible Financial Officer

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**NOTICE IS HEREBY GIVEN THAT MEMBERS ARE SUMMONED** to attend the Meeting of the Village Council of Great Burstead and South Green, which is to be held at St Peter's Primary School, Coxes Farm Road, Billericay, on **Wednesday 8<sup>th</sup> January 2025** starting at **7:00 pm** for the purpose of conducting the following business:

Dated: **2<sup>nd</sup> January 2025**

Signed,

*M Linwood*

Mrs M Linwood, Clerk & RFO to the Council

### AGENDA

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interests**

Members to declare any interest with regard to items on the agenda and to comply with the requirements of the legislation.

**3. Minutes**

To receive and consider the Minutes of Wednesday 4<sup>th</sup> December 2024, to be amended if inaccurate and signed by the Chair as true records of the meetings.

**4. Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made**

**5. Finance**

To approve payments:

Month	Cheque No	Payee	Description	Amount
Dec		Mrs S Crowe	Cllr expenses: Children's Christmas Gifts	<b>£345.00</b>
Jan	Standing Order	Mrs M Linwood	Clerk salary December 2024	<b>£804.44</b>
Jan	Standing Order	Mrs M Linwood	Clerk reimbursement for EE data connection for CCTV. (12 November to 11 December 2024)	<b>£17.38</b>
Jan		Anglia Sign Casting	Plaque – Passingham Park Bench	<b>£95.16</b>
Jan		Mrs M Linwood	Clerk expenses: Stamps	<b>£13.20</b>
Jan		Viking Direct	Printer Ink and stationary order	<b>£96.88</b>
Jan		Mrs M Linwood	Clerk expenses – venue hire – January Council meeting	<b>£40.00</b>
Jan		Mrs M Linwood	Home Working Allowance Q3 – Oct, Nov, Dec 2024	<b>£200.00</b>
Jan		Mstr S Crowe	Delivery of Local Plan Flyer	<b>£40.00</b>
			<b>TOTAL</b>	<b>£1652.06</b>

## 6. Planning Applications

Members are asked to consider the following planning applications:

Planning App. Ref	Address	Planning Request
24/01355/FULL	7 Fieldfare Billericay Essex CM11 2PA	Demolition of existing garage, part single and part two storey front, side and rear extensions, new bathroom window to side.
24/01047/OUT	Blackthorn Stud Kennel Lane Billericay Essex	Proposed development to provide eleven dwellings (outline application with all matters reserved except for access) -

## 7. Local Plan Regulation 18 Consultation

To approve the Village Council's response to the Local Plan Consultation.

The consultation period for the first draft of the Local Plan runs from 18 November 2024 to 12 January 2025.

**Everyone is encouraged to take part. Responses can be submitted:**

- Online through the consultation portal <https://basildonlocalplan.commonplace.is/>.
- Email comments to [localplan@basildon.gov.uk](mailto:localplan@basildon.gov.uk)
- Write to: Local Plan consultation, Basildon Borough Council, The Basildon Centre, St.Martins Square, Basildon, Essex SS14 1DL.

## 8. Training

To receive any training requests from the latest training calendar from the EALC.

## 9. Social Media

To receive an update from Cllr. Crowe on the Village Council's social media accounts on Twitter and Instagram and Facebook and consider future posts.

## 10. Date of the next meetings

5<sup>th</sup> February 2025, 5<sup>th</sup> March 2025, 2<sup>nd</sup> April 2025

## 11. Close of Meeting