



**Minutes of the Great Burstead and South Green Village Council, held at  
South Green Memorial Hall, Southend Road, Billericay  
on Wednesday 5<sup>th</sup> April 2023 at 7:00 p.m.**

**Present: -**

Councillor M Dear – Chair  
Councillor A Boyce  
Councillor B Chapman  
Councillor S Crowe  
Councillor L Cowles  
Councillor R Jackson

**Also in attendance: -**

Mrs Mylène Linwood, Clerk & RFO to the Village Council

**23/72 Apologies**

Apologies had been received from Cllr L Thomas.

**23/73 Declarations of Interest & Register of Members Interests**

No declarations were submitted.

**23/74 Minutes**

The Minutes of the meeting on 1<sup>st</sup> March 2023, were received, and duly signed by the Chair of the meeting as a true record of the meeting

**23/75 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.**

A resident contacted the Chair regarding the charges that will be implemented in 2023 for the collection of garden waste. The residents garden backs onto a green which is Basildon Council owned land and he has always collected the leaves that drop of the many oak trees on the green. He is concerned that when the new system begins, he will have to pay for the disposal of the leaves from trees that belong to the Council.

He also felt that the fact the registration to the new system is online is unfair to those who do not use computers – especially the elderly.

Councillors agreed that it is unjust that residents who take pride in maintaining these green areas will now have to pay for the disposal of the waste and requested that the Clerk write to Basildon Council to ask if they are aware of the situation these residents are now facing and what can be done about it.

**23/76 Finance**

The following payments were unanimously approved:

Month	Cheque No	Payee	Description	Amount
April	Standing Order	Mrs M Linwood	Clerk salary March 2022	<b>£705.55</b>
April	022512	Mr A Boyce	Cllr expenses: printer cartridges + travel & parking Neighborhood Planning Workshop & Local Plan Focus Group	<b>£74.08</b>
April	022513	Mrs S Crowe	Cllr expenses: Fun Day 2023 – Union Jack Flags	<b>£54.97</b>

April	022514	Edge Entertainment Consultants Ltd	Fun Day 2023: 5 x funfair stalls	<b>£2040.00</b>
April	022515	Imperial Bird of Prey Academy	Fun Day 2023: Bird of prey + exotic animal display	<b>£400.00</b>
April	022516	Mrs M Linwood	Clerk Home Working Allowance Q4 Jan, Feb, March 2023	<b>£200.00</b>
April	022517	Mrs M Linwood	Clerk March Expenses. Fun Day 2023 Face painter deposit	<b>£25.00</b>
April	022518	Jolly Jitterbugs	Fun Day 2023: Face painters + balloons	<b>£355.00</b>
April	022519	Mrs M Linwood	Clerk March Expenses: Postage + envelopes for letter to Passingham Park residents	<b>£21.72</b>
April	022520	Mrs M Linwood	Reimbursement of telephone charges contacting EDF Energy	<b>£68.22</b>
April	022521	CB Bouncy Castles	Fun Day 2023 –Bouncy castle hire	<b>£795.00</b>
April	022522	DPJ Electrical Services Ltd	CCTV – routine maintenance visit March 2023 (1 <sup>st</sup> of two visits in 2023)	<b>£115.80</b>
April	022523	Joe Peek	Fun Day 2023 – Punch & Judy entertainer	<b>£250.00</b>
April	022524	Crystal Print	Alterations to Fun Day Banners	<b>£30.00</b>
			<b>Total</b>	<b>£5135.33</b>

The invoice for Crystal Print was received as a late addition to the April finance and payment was approved to ensure payment within the requested period.

The Village Council bank balances on 5<sup>th</sup> April 2023 were:

Current account: £84,429.04 and Savings account: £49744.17

It was noted the 1<sup>st</sup> precept payment of £15,519.32 has been received on 4<sup>th</sup> April 2023.

### 23/77 Planning Applications

Planning App. Ref	Address	Planning Request	Comments
23/00138/FULL	43 Highfield Road Billericay Essex CM11 2PE	Removal of existing conservatory with the erection of single storey side and rear extensions including extension to canopy to front elevation -	No objection
23/00260/FULL	94 Passingham Avenue Billericay Essex CM11 2TA	Single storey rear infill extension, rooflight to existing flat roof and new window to side elevation -	No objection
23/00257/FULL	Grange Farm Church Street Billericay Essex	Proposed detached two storey outbuilding with conservation rooflights	Object - Due to this application being backland development and also that is Village Council policy to object to further development on greenbelt land
23/00210/FULL	103 Kennel Lane Billericay Essex CM11 2ST	Proposed garage conversion and infill extension with new roof over to front and ground	Cllr Cowles updated the Council that this application had already been approved and work has begun – Clerk is to check why this application had not been received and the

Planning App. Ref	Address	Planning Request	Comments
		floor fenestration changes -	Village Council were not given time to consult. In addition, Cllr Cowles noted that previously an identical application had been submitted and subsequently refused by Basildon Council as overly dominant, yet the same application has now been granted.

### **23/78 Councillor Vacancy**

No applications had yet been received. The advertising of the casual vacancy of Councillor to be filled by co-option. will continue.

### **23/79 Tyrrells Road – Flood Protection Works**

Members discussed the work that had been carried out in this road and agreed that residents had now lost the green communal space they had previously enjoyed using for gathering and for children to play. This has been replaced by wood chipping and small flowers/plants. The reason for the works was not explained to residents and they were also not consulted on the change to the green that followed on completion of the work. Upon visiting the area Cllr Jackson noted that the level of the planted area is now lower than the pavement and this could be a trip hazard. The Clerk is to write to Essex Highways who carried out the work and Borough Cllrs Baggot, Blake and Moore on behalf of the residents.

### **23/80 Christmas Lights 2023 – South Green & Great Burstead Village Sign**

The proposal of a 3 year contract with At Last Events was reviewed by Cllrs and was approved by all.

### **23/81 Replacement bench – Passingham Park**

The Clerk wrote to residents living closest to the park to seek their views on replacing the bench.. The responses were reviewed by Members and it was agreed by all to go ahead and replace the bench in the park with a composite bench. Residents also shared other ideas and thoughts about the park which the Clerk is going to look into.

### **23/82 No. 9 & No. 300 Bus Routes**

First Essex Bus Company have confirmed that the number 9 service remains unchanged  
The 300 service from the 19th February has changed to a double-decker service. Due to this vehicle change this means that the 300 service will no longer be able to drive under the low bridge at Duke Street, Chelmsford and as a result the service will no longer serve Chelmsford Railway Station in either direction. The new route into Chelmsford will take it left out of Chelmsford Market, right onto Parkway and into Chelmsford Bus Station via Rainsford Road.  
The route to Basildon will be via Coval Lane, Parkway, Victoria Road South and then Duke Street.  
Information on bus routes can be found here: [www.firstbus.co.uk/essex/news-and-service-updates](http://www.firstbus.co.uk/essex/news-and-service-updates)

### **23/83 Essex Highways Transport Meeting for Basildon/Castle Point/Rochford Districts**

Cllr Cowles reported back that most of the information shared at the meeting was regarding plans to add routes into the new housing estates in Basildon. There are also plans to add more routes on dual carriageways to make routes more direct. Billericay routes were not mentioned in the meeting.

Thanks were given to Cllr Cowles for joining the meeting on behalf of the Village Council

### **23/84 Wooden Bollards on Village Green, Grange Road**

A second quote to add some new bollards along the Village Green is awaited. The original quote to repair the existing bollards and add reflective strips was £850 + VAT. Cllrs agreed for the Clerk to go ahead and instruct the work up to a provisional cost.

### **23/85 Placement of Bollards around the Parking Bay at South Green Parade of Shops - Tescos to Tylers Estates**

No further update on this project currently.

### **23/86 Fun Day 2023 – The King’s Coronation - 8<sup>th</sup> May 2023**

The working party met on 22<sup>nd</sup> March 2023 to continue planning the event.

Cllr Crowe had finalised the poster and Cllr Dear has organised the banner alterations.

It was confirmed there will be a raffle raising money for the chosen charity St Luke’s Hospice and tickets will be sold

on the day. All were very pleased to hear of the many great prizes offered by local businesses and thanks were given to Cllr Jackson for co-ordinating the raffle prizes.

A dresser still needs to be sourced for the 'Smash a plate' stall.

If anyone would like any further information on the event or to get involved, please contact the Clerk or Cllr Crowe.

### **23/87 South Green Recycling Point Removal**

No further update from Basildon Council on the results of the consultation have yet been received.

### **23/88 Village Voice**

The Clerk updated the Council on her research into having a printed version of the newsletter delivered by Royal Mail. Unfortunately the quote was too high to proceed with. Cllr Dear offered to make enquiries on who delivers other local newsletters.

All were keen to continue to try to find a reasonable solution to have a paper copy delivered rather than just online to try to reach as many residents as possible and not exclude those who do not have online facilities.

### **23/89 Training**

No training requests were made.

### **23/90 Social Media**

The following suggestions were put forward as possible ideas to add to the Village Council Twitter page:

- Cllr vacancy
- No 9 & No 300 Bus routes
- Passingham Park bench replacement
- Tyrells Road Essex Highways work

### **23/91 Date of the next meetings -**

**3<sup>rd</sup> May 2023**, 7<sup>th</sup> June 2023, 5<sup>th</sup> July 2023

Note: The normal meeting start time will now be 7pm (Minute ref: 22/42)

### **23/92 Close of Meeting**

The meeting closed at 8:19pm

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**Minutes agreed and approved:**

**Signed:** .....

**Date:** .....