



**Minutes of the Great Burstead and South Green Village Council meeting, held at
South Green Memorial Hall, Southend Road, Billericay
on Wednesday 5th July 2023 at 7:00 p.m.**

Present: -

Councillor M Dear – Chair
Councillor A Boyce
Councillor B Chapman
Councillor S Crowe
Councillor L Cowles
Councillor R Jackson
Councillor L Thomas

Also in attendance: -

Mrs Mylène Linwood, Clerk & RFO to the Village Council

23/146 Apologies

No apologies were received.

23/147 Declarations of Interest & Register of Members Interests

No declarations were submitted.

23/148 Minutes

The Minutes of the meeting on 7th June 2023, were received, and duly signed by the Chair of the meeting as a true record of the meeting

23/149 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.

No members of the public were present; however, a resident had contacted Cllr Crowe to ask for help with missed assisted refuse collections. The Clerk had contacted Basildon Council about the problem and was waiting for a response.

23/150 Finance

The following payments were unanimously approved:

Month	Cheque No	Payee	Description	Amount
July	Standing Order	Mrs M Linwood	Clerk salary June 2023	£705.55
July	022539	Royal Mail Group Ltd	PO Box Annual Fee	£396.00
July	022540	Mrs S Crowe	Cllr Expenses Fun Day 2023: Line spray paint	£5.98
July	022541	EALC	Cllr Training: Funding & Applications Workshop	£90.00
July	022542	Mrs M Linwood	Home working allowance Q1 (April, May, June)	£200.00
July	022543	Mrs M Linwood	Clerk Expenses: Stamps	£8.80
			Total	£1406.33

The Village Council bank balances on 5th July 2023 were:
Current account: £73,690.36 and Savings account: £49,836.97

23/151 Annual Governance and Accountability Audit 2022/23

The Clerk confirmed that all the necessary documents have been sent to PKF Littlejohn ahead of the deadline of 3rd July 2023 for the final stage of the Village Council annual audit.

23/152 Planning Applications

Planning App. Ref	Address	Planning Request	Comments
23/00702/FULL	Inglewood Southend Road Great Burstead Billericay	Proposed two storey rear extension, single storey side extension, front infill extension and front dormer extension. -	No objection

The following application was received after the publication of the agenda, however in order to respond within the comment deadline the Clerk circulated the application details and all agreed to discuss at the meeting.

23/00842/FULL.	175 Noak Hill Road Great Burstead Billericay Essex	Alterations and extensions to existing chalet dwellinghouse to form two / three storey dwellinghouse with front and rear balconies, proposed double garage at the rear and swimming pool / pump house at the rear	Objection due the proposed plan of 3 storeys being considered out of keeping with the street scene, over dominate and could over look neighbouring properties. Concerns were also raised that the build would be overdevelopment of the site and be detrimental to local amenities.
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Pre-application meeting with Barratt David Wilson Developers and Basildon Council Planning Officers

Cllrs Dear, Boyce, Cowles and Thomas agreed to attend the meeting on Thursday 13th July 2023 on behalf of the Village Council. The Clerk had circulated documents relating to the proposed planning development. Cllrs to share questions and concerns over email and the Clerk to collate these prior to the meeting for the representing Cllrs to refer to.

23/153 Pre-Planning Consultation - proposed radio base station installation – Grass Verge Beams Way.

Members viewed and discussed both the proposed site and other suggested sites for the proposed radio base. The Village Council object to the site at Beams Way due to it's close proximity to a regularly used zebra crossing and busy junction. Furthermore, Members questioned why another radio based was being proposed in the area when there is already one in Greens Farm Lane.

23/154 Basildon Borough Local Plan

Basildon Council has launched the 'Issues and Option's Public Consultation, which will be open from 27th June to 5th September 2023. A series of survey are available for residents to complete. These can be accessed via the link: basildonlocalplan.commonplace.is

The Clerk is to respond to the survey with the previously prepared Village Council response on the Local Plan.

23/155 Village Council Royal Mail PO Box Service

Following receiving the invoice to renew the annual subscription to the Village Council's PO Box service Members reviewed the price increase to £396.00. As most communications are now carried out via email it was decided to cease the PO Box service for the Village Council.

Should members of the public need to write to the Clerk they may telephone first to be provided with the Clerk's address. Clerk to contact all suppliers and update all listings of the Village Council contact details accordingly.

23/156 Christmas Fayre 2023

The item was deferred to the September meeting to give members more time to think about the organisation involved with organising the event.

23/157 Councillor Vacancy

No applications had yet been received. The advertising of the casual vacancy of Councillor to be filled by co-option. will continue.

23/158 Village Council Flower Beds

The Clerk has been sourcing quotes for planting at the Great Burstead Sign.

As previously agreed at the June meeting Billericay Nurseries are to recommence work at the Bell Bollards flower beds and create the new flower bed under the Village Notice Board on the Village Green.

23/159 St Mary Magdalene Church Summer Fete

Cllrs Cowles, Crowe, Dear, and Thomas will all attend the event to man a stall for the Village Council.

The Cllr Vacancy to be advertised at the event. Cllr Crowe has prepared a 'Guess the number of sweets' competition and all proceeds will go to St Luke's Hospice.

23/160 Tyrrells Road – Flood Protection Works

The Clerk has shared prior to the meeting all the latest communications with both Basildon Borough Council and Essex County Council Flood team on the work and subsequent change to the greensward in Tyrrells Road.

The Chair proposed to write an email to the Flood team requesting that they attend the next Village Council meeting in September to explain and discuss the details of the flood protection works.

23/161 Placement of Bollards around the Parking Bay at South Green Parade of Shops - Tescos to Tylers Estates

No further update on this project currently.

23/162 South Green Recycling Point Removal

Despite contact Basildon Council again the Clerk has still not received information on the result of the public consultation regarding the future of the recycling point. Residents who live close to the recycling point continue to write to the Clerk complaining of the noise and mess caused by the site.

23/163 Passingham Park – bench replacement and football goal

The Clerk is due to meet with a representative from Basildon Council on site at the park to discuss the improvements to the football goal further.

23/164 Grange Road shopping parade bins

The trial for the compactable bins began in February and is due to finish in August so it is too late to add another bin to the trial. The officer at Basildon Council will provide an update on the results of the trial in August and see if South Green could be considered for the new style bin if the trial was a success.

23/165 Village Voice

- a) The Chair requested all members each write short articles on the discussed topics and are to send the articles to the Chair by 15th August 2023 for editing.
- b) A quote of £50 per page to put together the newsletter was received from a local designer. All members thought this would be a great help and agreed to proceed.

23/166 Great Burstead Village Sign

a) The Clerk has contacted the company who installed the sign to enquire about having the sign cleaned. We await a response.

b) The Clerk has contacted Basildon Council regarding having the trees cut back.

23/167 20's Plenty / Community Speedwatch

Having noticed that Galleywood have a sign in their parish saying it is a 'Community Speedwatch Village', Cllr Jackson suggested that this was something Great Burstead & South Green could consider getting involved in. The Chair asked Cllr Jackson to research the scheme further and the Clerk is to contact Galleywood Parish Council to learn more about what is involved from them.

23/168 Training

No requests were received.

23/169 Social Media

The following suggestions were put forward as possible ideas to add to the Village Council Twitter page:

- Meeting with Barrat David Wilson Homes
- Basildon Local Plan Public Consultation.
- Village Council objecting to new radio base being installed in South Green.
- Village Voice due to be published in autumn.
- St Mary Magdalene Church Summer Fete

23/170 Date of the next meetings -

6th September 2023, 4th October 2023, 1st November 2023, 6th December 2023

No meeting in August to due to recess.

23/171 Close of Meeting

The meeting closed at 8:21pm

Minutes agreed and approved:

Signed:

Date: