



**Minutes of the Great Burstead and South Green Village Council, held at
South Green Memorial Hall, Southend Road, Billericay
on Wednesday 1st July 2026 at 7:00pm**

Present: -

Councillor M Dear – Chair
Councillor A Boyce
Councillor S Crowe
Councillor L Cowles
Councillor R Jackson
Councillor L Thomas

26/112 Apologies

Apologies from Cllrs Carey and Sarbutt.

26/113 Declarations of Interest

None.

26/114 Minutes

The Minutes of the meeting on 3rd June 2026, were received, and duly signed by the Chair of the meeting as a true record of the meeting.

26/115 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.

There were no members of the public present.

26/116 Finance

The following payments were unanimously approved:

Month	Cheque No	Payee	Description	Amount
July	Bank charge	Santander	Business account bank charge	£9.99
July	Standing Order	Mrs M Linwood	Clerk salary June 2026	
July	Standing Order	Mrs M Linwood	Clerk reimbursement for EE data connection for CCTV. (June – July 2026)	£18.48
July		South Green Memorial Hall	June meeting hall hire	£59.13
July		Mrs M Linwood	Clerk reimbursement for payment of NI & PAYE to HMRC – months 1 & 2 2026/27	
			Total:	£1042.19

Cllr Jackson entered the meeting at 19:05

The Village Council accounts balances on 3rd June 2026:

Current account: £62,186.38 Savings account: £71355.41

26/117 Planning Applications

Members reviewed the following applications:

Cllr Boyce and Cllr Crowe entered the meeting at 19:10

Planning App. Ref	Address	Planning Request	Comment:
26/00296/OUT	Land North And South Of Dunton Road, Laindon	Outline planning application for: up to 1,100 residential dwellings (Class C2 and C3), business, retail, leisure and sports uses (Class E); primary school (Class F1); community uses (Class F2); hot food takeaway (Sui Generis), open space; vehicular accesses; associated infrastructure, groundworks and engineering operations; with all matters reserved except for access to the site	Please see attached sheet
26/00430/FULL	3 The Oaks Billericay Essex CM11 2RP	Retrospective erection of a rear pergola extension, raised platform and privacy screening	No objection
26/00580/FULL	South Green County Infant School Ganels Road Billericay	Retrospective planning application for installed package lockers	The Village Council was disappointed it had not been consulted on addition of these lockers to the area prior to them being installed and feels there was a flagrant disregarding to the planning regulation process. The Village Council objects to the retrospective application on the following grounds: - Concerns of disturbance to nearby residents at all times of day or night. - Exacerbating traffic and parking issues in a road that already has highways problems, and has permit parking. Large collection lorries will have difficulty manoeuvring when

			parked vehicles regularly make the road a single lane. - The lockers are unsightly and out of keeping in a semi-rural area. - Safety concerns for the school children as these lockers will bring more people to the road. Access to these lockers involves using the public pathway directly in front of the school.
26/00609/LDCE	4 The Hoe Billericay CM12 9XB	To establish the lawfulness of the existing patio no more than 300mm above finished ground level.	The Village Council considered this application and has no objection providing it does not breach any planning regulations.
26/00603/FULL	29 Burstead Drive Billericay Essex CM11 2QP	Single storey side and rear extension	No objection
26/00617/FULL	2 Linkdale, CM12 9QW	First floor rear extension	The Village Council has concerns that this application may cause overlooking on neighbouring properties. If this is not the case or is mitigated then there is no objection.
26/00652/FULL	66 Noak Hill Road, Great Burstead	Single storey rear extension	No objection
26/00645/FULL	88 Grange Road CM11 2RL	Extend current loft room with rear dormer, front roof lights, single storey rear extension/alterations with new mono pitched roof, conversion of garage/store to new storage, utility room and construction of new front open porch	The Village Council reviewed this application has no objection; however it was noted that front roof lights cause a lot of light pollution so these should be reconsidered.

26/118 Annual Audit 2025-26 Internal Report

a) The 2025/26 report had been received from Heelis & Lodge and distributed to Members

All accounts and council practices were found to be in good order.

The following recommendations were made:

- To include reference to GDPR in the Council's Risk Assessment
- To adopt a more comprehensive Statement of Internal Controls.

Thanks were given to the Clerk for all the work involved with preparing the audit.

b) All agreed that Heelis & Lodge had provided a good audit service and approved they should be appointed again as the Village Councils internal auditor for 2026/27

26/119 Annual Governance and Accountability Audit – 2025-26

The Clerk confirmed that all the necessary documents have been sent to PKF Littlejohn in time to meet the deadline of 1st July 2026 for the final stage of the Village Council annual audit.

26/120 EALC Representative

No volunteers came forward.

26/121 Best Kept Garden Competition – Bloom Fest Garden Competition

The arrangements continue for the competition to be held in June 2027.

Cllr Crowe distributed some notes and ideas on competition categories

26/122 Historical stones/markers in South Green

The Clerk shared the quotes to have the stones lifted and stabilised and then cleaned at a total cost of £600.

All agreed to proceed with this work.

Clerk to research the history of why the stones are there and if it would be possible to have a plaque installed with the historical information for passersby to read.

26/123 Improvement to Youth Shelter

The youth shelter has now been cleaned and a quote is awaited to have the youth shelter repainted.

26/124 Improvements to Children's Play Equipment

Cllr Jackson and the Clerk are to arrange a meeting with Basildon Council to discussed adding a swing to the Passingham Park.

26/125 Allotment Plots – Oak View Development

Cllr Boyce, Cllr Dear and the Clerk attended a site visit of the Oak View Development to meet with representatives from David Wilson Homes and discuss the new allotment site.

All members are favour of the Village Council taking on the management of the allotment site.

Clerk to continue to liaise with David Wilson Homes.

26/126 Transport Engagement Meeting

Cllr Thomas attended this meeting and found it interesting. It highlighted that the village has a lot more transport links than other areas in Essex.

The Clerk to request the presentation slides which have not yet been set to Cllr Thomas.

26/127 Grange Road Shopping Parade

The Clerk has written to Cllr Kevin Blake to invite him to this meeting and explain the problems with establishing who is responsible for the repairs needed to the forecourt of the bakery and the pharmacy.

Cllr Blake was unable to attend the meeting and has responded regarding the repairs.

The Chair suggested escalating the problem to the leader of Basildon Council, all members agreed.

26/128 Compacting Bin

It had been reported to the Chair that the compacting bin had been covered over by builders working at the Munchkins building, this led to the bin not functioning correctly and was overflowing with rubbish.

The rubbish was cleared and following the works being completed the bin is now longer covered.

The Clerk is due to meet with the rental company FutureStreet at the site so it can be checked that the bin is now working correctly and also that the bin has not been moved by the builders.

Members would like to have confirmation that the bin is bolted down so accident or injury could occur by it moving.

26/129 Association of Basildon Local Councils – AGM

Members were reminded that this meeting will take place on Thursday 23rd July 2026 at The Chantry Centre, Billericay.

26/130 Training

No new training requests received.

26/131 Social Media

The following ideas were put forward to put on the Village Council's Facebook page:

- BloomFest Garden Competition 2027
- Historical Stones
- Youth shelter has been cleaned and is due to be painted
- Planning application for lockers in Ganel's Road

26/132 Date of the next meetings

2nd September 2026

Please note there is no meeting schedule in August due to the summer recess.

26/133 Close of Meeting:

8:29pm

Minutes agreed and approved:

Signed:

Date:

Comments on Planning Application 26/00296/OUT
Land North And South Of Dunton Road, Laindon

The Village Council OBJECT to this application for the following reasons:

Loss of green belt land

The government states that the "fundamental aim" of the green belt "is to prevent urban sprawl by keeping land permanently open" around urban areas, and to preserve the character of existing settlements and encourage development within existing built-up areas.

The excessive scale of this application will certainly create an urbanising effect on what is currently open countryside and therefore completely change the character of the existing settlements.

Flood risk:

Members of the Council have recollections of flooding in this area numerous times.

Cumulative effect with other development sites:

The cumulative effect of the all the other large planning applications around Billericay must be considered when this application is reviewed.

The continued process of reviewing housing development applications in isolation of each other, is leading to a disastrous outcome for the future of Billericay and the surrounding area.

The deluge of applications already approved will put pressure on the services in the area such as doctors, hospitals, dentists, schools, to add another large housing development to this will only add to the problem.

Roads and congestions:

The road network along the Dunton Road and the roundabout joining the A127 is regularly congested and at a standstill. The addition of more homes and more residents is going to add to the congestion issues and make travelling through this are impossible.

Environmental impact:

The emissions from all the extra vehicles that this development would bring, will affect the air quality for residents across Billericay with potential to cause health issues.