



**Minutes of the Great Burstead and South Green Village Council, held at
South Green Memorial Hall, Southend Road, Billericay
on Wednesday 1st March 2023 at 7:00 p.m.**

Present: -

Councillor M Dear – Chair
Councillor A Boyce
Councillor B Chapman
Councillor S Crowe
Councillor L Cowles
Councillor R Jackson

Also in attendance: -

Mrs Mylène Linwood, Clerk & RFO to the Village Council

23/47 Apologies

Apologies had been received from Cllr L Thomas.

23/48 Declarations of Interest & Register of Members Interests

No declarations were submitted.

23/49 Minutes

The Minutes of the meeting on 1st February 2023, were received, and duly signed by the Chair of the meeting as a true record of the meeting

23/50 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.

No members of public attended the meeting.

23/51 Finance

The following payments were unanimously approved:

Month	Cheque No	Payee	Description	Amount
March	Standing Order	Mrs M Linwood	Clerk salary February 2022	£705.55
March	022508	Mrs L Cowles	Cllr expenses: printer cartridge	£29.49
March	022509	Mrs M Linwood	Clerk expenses: Book 1st class stamps + multipack printer ink	£62.58
March	022510	South Green Memorial Hall	Fun Day 2023 - Kings Coronation Hall hire 8th May 2023	£164.00
March	022511	EDF Energy	Electricity Fees – Christmas Lights 2021 & 2022	£241.31
			Total	£1202.93

The cash book had been sent to members prior to the meeting for review.

23/52 Planning Applications

Planning App. Ref	Address	Planning Request	Comments
23/00135/FULL	191 Church Street Billericay Essex CM11 2TP	Demolition of existing conservatory, conversion of garage to living accommodation, part single and part two storey rear extension	No objection
23/00209/FULL	143 Noak Hill Road Great Burstead Billericay Essex	Demolish detached house, pool building, pool area and outbuilding and construct 3no. 4 bedroom detached houses with associated parking, access drive and turning bay	Objection due to Village Council policy to object to further building on Green Belt land. The application is also considered over development of the site.
23/00213/FULL	155 Noak Hill Road Great Burstead Billericay Essex	Proposed single storey rear extension	No objection

23/53 Councillor Vacancy

No applications had yet been received. The advertising of the casual vacancy of Councillor to be filled by co-option will continue.

23/54 Christmas Lights 2023 – South Green & Great Burstead Village Sign

The full proposal for the 2023 light display is awaited.

23/55 Replacement bench – Passingham Park

The Clerk has prepared the letter to be sent to residents living closest to the park and these will be sent in due course.

23/56 No. 9 & No. 300 Bus Routes

The Clerk wrote again to First Essex Bus Company thanking them for their response but asking them to clarify and confirm that there are no plans to reduce or remove these routes in the future. We await a reply.

23/57 Essex Highways Transport Meeting for Basildon/Castle Point/Rochford Districts

(Virtual Meeting via Microsoft Teams – 30th March 2023 – 10am)

Cllr Dear and Cllr Cowles will both try to participate in this meeting on behalf of the Village Council.

23/58 Wooden Bollards on Village Green, Grange Road

A quote is awaited for the cost of straightening/replacing the bollards and adding reflective markers.

Cllr Jackson raised the problem of people parking on the section of the green closest to the shops and suggested adding a few more bollards to stop this from happening. All agreed providing it would not prohibit access to the green for maintenance. The Clerk will ask for the extra bollards to be added to the quote.

23/59 Billericay Community Event – 24th March 2023

The organiser of the event has advised that the event is now fully booked for stalls, however Cllrs are welcome to attend the event which will be taking place from 10am – 3pm at The Chantry Centre, Billericay.

23/60 Garage Refuse Southend Road

The Clerk had not received any further correspondence from the management company regarding the schedule of the emptying of the bins on the fuel station forecourt, however Members noted that there seems to be an improvement on the bins no longer being overflowing with rubbish.

23/61 Placement of Bollards around the Parking Bay at South Green Parade of Shops - Tescos to Tylers Estates

The Clerk has written to Cllr Moore regarding the proposal of installing bollards on the pavement to stop vehicles mounting the kerb and obstructing the pavement in front of the shops. Cllr Moore has put forward the proposal to the Essex Highways Panel to be reviewed.

Cllr Jackson raised that many vehicles also park on the pavement in front of the doctors surgery and suggested that the length of the bollards was extended to include this area also. It was discussed that the Village Council should write to the doctors surgery to ask for their thoughts that the idea.

23/62 20's Plenty Road Speed Reduction Campaign

The information learnt on the Zoom session was shared. It was decided to have the topic on the April agenda and discuss again further how the scheme could be implemented in the parish.

23/63 Fun Day 2023 – The King's Coronation - 8th May 2023

The working party met on 24th February 2023 to continue planning the event, most bookings have now been confirmed. If anyone would like to get involved in the Fun Day please contact the Clerk or Cllr Crowe.

23/64 Basildon Borough Council Local Plan – Focus group

Thanks were given to Cllrs Dear, Boyce, Cowles, for attending the first focus group session. They reported back to the Village Council that the meeting began with a presentation by the contractors who will be advising and overseeing the new Local Plan. The process of putting together the Local Plan is expected to take many years and is forecast for 2028 – 2042. Cllr Boyce suggested that the Village Council begin making research of its own on statistics relevant to our parish to be able to give informed input into the process - such as - How many households? Types of houses, Information on school places, doctors etc. Going forward Cllrs Dear, Boyce, Crowe and Jackson agreed to take part in the focus group.

23/65 Jubilee Trees, South Green Village Green

Thanks were given to Basildon Borough Council for rectifying the position of the trees, to ensure the Village Green continues to be an open space for the community to enjoy. The trees have now been moved into a line along the Southend Road to create an avenue. It was noted that the plaques have not yet been put in place and the two dying conifer trees are yet to be removed but hopefully these tasks will be completed in due course.

23/66 South Green Recycling Point Removal

The public consultation asking for residents input on the removal of the recycling point has only just closed and so it is hoped the results will be available to review at the next meeting.

23/67 Village Voice

The Village Council newsletter the 'Village Voice' was written by Cllr John Dear when he was part of the Council. It was distributed by St Mary Magdalene Church along with their own newsletter but during COVID lockdown this was no longer possible and the Church newsletter is now no longer produced.

Members were asked to consider the future of the Village Voice, both in terms of providing content, formatting, and distribution as electronic only or also a printed version.

Suggestions were put forward to enquire how much it would cost to have Royal Mail deliver a paper copy. Cllrs also discussed the idea of Members providing articles and the Clerk could aid with formatting and editing.

The item is deferred to the next meeting to give more time for ideas on the best way to proceed.

23/68 Training

No training requests were made.

23/69 Social Media

The following suggestions were put forward as possible ideas to add to the Village Council Twitter page:

- Jubilee trees position on Village Green rectified
- Repairs to wooden bollards
- Proposed new safety bollards on pavement in front of shops
- King's Coronation Fun Day – Monday 8th May 2023.

23/70 Date of the next meetings -

5th April 2023, 3rd May 2023, 7th June 2023, 5th July 2023

Note: The normal meeting start time will now be 7pm (Minute ref: 22/42)

23/71 Close of Meeting

The meeting closed at 8:17pm



Minutes agreed and approved:

Signed:

Date: