



**Minutes of the Great Burstead and South Green Village Council, held at  
South Green Memorial Hall, Southend Road, Billericay  
on Wednesday 4<sup>th</sup> January 2023 at 7:00 p.m.**

**Present:** -

Councillor M Dear – Chair

Councillor A Boyce

Councillor B Chapman

Councillor S Crowe

Councillor R Jackson

Councillor L Thomas

Councillor L Cowles – Correction made at February 2023 meeting & signed by the Chair.

**Also in attendance:** -

Mrs Mylène Linwood, Clerk & RFO to the Village Council

**23/1 Apologies**

No apologies had been received.

**23/2 Declarations of Interest & Register of Members Interests**

Cllr Thomas – 103 Kennel Lane

**23/3 Minutes**

The Minutes of the meeting on 7<sup>th</sup> December 2022, were received, agreed and duly signed by the Chair of the meeting as a true record of the meeting.

**23/4 Public participation session with respect to items on the agenda and other matters, which are of mutual interest. No decisions to be made.**

No member of public attended the meeting.

**23/5 Finance**

The following payments were unanimously approved:

Month	Cheque No	Payee	Description	Amount
January	Standing Order	Mrs M Linwood	Clerk salary December 2022	<b>£705.55</b>
January	022500	St John's Ambulance	First Aid Cover at Christmas Fayre December 2022	<b>£277.20</b>
January	022501	At Last Events	Christmas Light 2022 – Remaining balance	<b>£1800.00</b>
January	022502	Mrs S Crowe	Cllr expenses: Rounding up Food Bank donation	<b>£33.75</b>
January	022503	Mrs M Linwood	Clerk Home working allowance Q3 Oct, Nov, Dec	<b>£200.00</b>
January	022504	Mrs M Linwood	Clerk December Expenses – 2 x signed for letters	<b>£4.70</b>
			<b>Total</b>	<b>£3021.20</b>

The Village Council bank balances on 4<sup>th</sup> January 2023 were:

Current account: £74,178.80. Savings account: 49673.57

### 23/5 Planning Applications

Planning App. Ref	Address	Planning Request	Comments
22/01693/FULL	Land on the South Side of Outwood Common Road, Billericay	Conversion of stable building into a single dwelling and associated development	Objection due to the Village Council policy of objecting to building on Green Belt land. In addition, the Council considers the plan as overdevelopment and has strong concerns for highway safety due to the location of the entrance to this site. There have been three car accidents along this stretch of road in the last two years.
22/01698/FULL	245 Noak Hill Road, Great Burstead	Single storey rear extension, part first floor front and rear extensions and alterations to roof height, including solar panels and rooflights, to increase room sizes	Objection due to overdevelopment and the property would become out of keeping with the rest of the street scene as it would be a full storey higher than the other properties.
22/01755/FULL	1 The Hoe Billericay Essex CM12 9XB	Two storey front and rear extension and single storey rear extension	No objection
22/01767/FULL	147 Noak Hill Road Great Burstead Billericay Essex	Raise ridge height, two storey part single storey side extension, single storey rear extension. Installation of mock tudor cladding.	No objection
22/01769/FULL	103 Kennel Lane Billericay Essex CM11 2ST	Extend existing front and rear dormers and alterations to fenestration -	No objection
22/01770/FULL	103 Kennel Lane Billericay Essex CM11 2ST	Proposed garage conversion and infill extension with new roof over to front and ground floor fenestration changes -	No objection

The Village Council has been notified of the following appeal

Planning App. Ref	Address	Planning Request	Status
21/01814/FULL	Hygro Farm Kennel Lane Billericay CM11 2SU	Proposed redevelopment of a site currently occupied by commercial barns to create 5 dwellings with associated parking and landscaping	Appeal Ref No: APP/V1505/W/22/3306165  Refused planning permission by Basildon Council.

### 23/6 Councillor Vacancy

The casual vacancy of Councillor to be filled by co-option will be advertised on the Village Council notice board, the website and on the twitter account.

### 23/7 Billericay Food Bank Donation from Christmas Fayre 2022

Councillors noted the letter of thanks received from the Billericay Food Bank for the food donated with funds raised at the Village Council Christmas Fayre.

### 23/8 Christmas Lights 2023

All members were very happy with both the design and service received from At Last Events Ltd for the Christmas

lights in 2022. Thanks were given to Cllr Chapman and the Clerk for meeting with At Last Events and making the arrangements for the display.

It was agreed by all to engage with At Last Events again to arrange the 2023 Christmas Lights and Cllr Chapman and the Clerk were asked to discuss a 3-year contract with them.

### **23/9 South Green Memorial Hall Coffee Morning – Sunday 29<sup>th</sup> January 2023 – 10am – 12pm**

It was agreed to reserve a table at the event for residents and visitors to find out more about the Village Council. Cllrs Cowles, Dear and Thomas and other Cllrs is available all agreed to attend the event.

### **23/10 No. 9 & No. 300 Bus Routes**

As requested at the last meeting the Clerk has written to First Essex Bus Company regarding these routes. First Essex has acknowledged the request and we await a more detailed response.

### **23/11 Jubilee Trees, South Green Village Green**

The head of environmental services at Basildon Borough Council contacted the Clerk to confirm it has been agreed to move the 13 trees planted in a circle on the Village Green and requested the following things from the Village Council:

- 1) To agree upon a representative to liaise with the team from Basildon Borough Council  
**Cllr Boyce and the Clerk**
- 2) To agree to fund replacing any trees should that become necessary  
**It was unanimously agreed the Village Council should any of the Jubilee trees fail during the relocations a replacement tree of the same species is funded by the Village Council. (Estimated cost £200)**
- 3) To confirm the location the trees are to be moved to  
**The trees are to be placed in a row along the Southend Road and the plaque is to be put at the north end by the first tree.**

### **23/12 Village Council WhatsApp Group**

The pros and cons to having a WhatsApp Group were discussed and it was decided that a WhatsApp group would be set up and used to communicate photographs for the Twitter/Instagram accounts and minor pieces of information only. Cllr Crowe was nominated to set up the group.

### **23/13 South Green Recycling Point Removal**

There is no further information on when the public consultation will be available. Cllr R Moore is making enquiries with the relevant officers on behalf of the Village Council.

### **23/14 Garage Refuse Southend Road**

As suggested at the December meeting the Clerk has now re-sent the letter via recorded delivery and can confirm it was delivered on 13<sup>th</sup> December 2022. No response has been received. The Chair suggested speaking to James Hendry at Basildon Council about the problem of rubbish overflowing out the bins on the fuel station forecourt.

### **23/15 20's Plenty Road Speed Reduction Campaign**

Members were interested in the campaign and requested the Clerk look into it further.

### **23/16 Fun Day 2023 – The King's Coronation**

It was proposed to hold a family fun day on Monday 8<sup>th</sup> May 2023 to celebrate the coronation of King Charles III. A working party is to be formed to organise the event with Cllr Crowe as the lead and Cllrs Dear and Cowles.

### **23/17 Training**

No training requests were made.

### **23/18 Social Media**

The following suggestions were put forward as possible ideas to add to the Village Council Twitter page:

- Councillor Vacancy.
- South Green Memorial Hall Coffee morning

### **23/19 Date of the next meetings -**

1<sup>st</sup> February 2023, 1<sup>st</sup> March 2023

Note: The normal meeting start time will now be 7pm (Minute ref: 22/42)

**23/20 Close of Meeting**

The meeting closed at 7:57pm



**Minutes agreed and approved:**

**Signed:** .....

**Date:** .....